

# Die besten Jobs für Fach- und Führungskräfte



## Contract Manager (m/f/d)

**Experts. Talents. Personalities.**

Empower Innovation: Your Chance to Lead in Pioneering Engineering Projects!

For our globally significant industrial partner, we are searching for

**Contract Manager (m/f/d) at the Altbach location.**

*If you're passionate about driving engineering advancements, leading with integrity, and shaping the future of technology, we invite you to join us on this exciting journey. Together, let's pave the way for a brighter tomorrow through engineering excellence.*

### **Your tasks:**

- › Formation of site subcontracts and determination of subcontracting strategy
- › Preparation of contract provisions and support for construction and commissioning activities
- › Management of procurement contracts
- › Coordination and administration of site subcontracts
- › Correspondence management with subcontractors
- › Maintenance of event logs and processing of claims and change orders
- › Monitoring of Non-Conformance Reports (NCRs)
- › Supervision of payments and remeasurements under subcontracts

### **Your qualification:**

- › Completed degree in a relevant field such as Business Administration, Civil Engineering, Construction Management, or a related discipline
- › Several years of experience in contract management or a similar position
- › Strong communication and negotiation skills
- › Proficiency in MS Office and other relevant software tools
- › Excellent English language skills; knowledge of German is a plus

### **We offer:**

- › Permanent employment contract
- › Competitive compensation
- › Flexible working hours and remote work options
- › Opportunity for career development and training
- › Great working atmosphere and a highly motivated team
- › Continuous support from a dedicated contact person

**Show us what moves and motivates you – apply and be part of our inspiring corporate culture!**

If you are curious, we look forward to hearing from you.

Please send us your application documents, stating your next possible starting date, by email to [noemi.idbella@experts.jobs](mailto:noemi.idbella@experts.jobs) or use our online form.

For a confidential initial contact, please feel free to contact Noemi Idbella on 069/256279923.

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